

Fairfield Park Residents' Association

Minutes of meeting held on Tuesday 14 January 2020 at 7.30pm in the meeting room of Fairfield Community Hall.

Apologies: Mike Glenister, Steve Carrington

Minutes in red below agenda items.

- 1 Matters arising – not dealt with elsewhere in this agenda – from minutes of meeting of Tuesday 15 October 2019 NR

Hedge removal at 17 Faraday Gardens southern shelter belt. Darren to chase.

Fairfield email address is set up and working for Darren.

- 2 Death of Arthur Creighton NR
- 3 Website – Volunteer Authors for the following pages :- NR/BD
- Shelter Belts and Tree Replacement BD
Play Areas

**Still to add – Management transfer section – Darren to write
Play areas – Lee Abbott to write
Shelter Belts – Silke Gruner to write**

Communications

Nothing to report

- 5 Planning, including update on East of Arlesey Public enquiry. SG/BD

**Nothing to report as yet
28 Faraday Gardens – withdrew proposals for dormer.**

SG – Letter re permitted development?

Waiting on date from CBC – being chased by solicitors.

- 6 Landscape, ground works and maintenance NR/BD/
Play Area equipment maintenance update – DP DP

**Still waiting on Wicksteed to complete their maintenance works.
Darren to withhold payment of invoice until confirmation of works being done.
Not been getting monthly reports on checks.
Darren to threaten legal action to get reports.
Darren to instruct new company from 1 February 2020 – Playground facilities ltd.
AL to consider new benches from different companies – to be in**

accordance with Design Statement.

Weed & Feed of grass areas.

First three areas have been done. To be assessed in beginning spring to see effect, and then decide on further action.

Grass areas adjacent to Tesco's car park – DP

Hislop considering – suggests hardstanding. Hislop to quote for both. NR to decide based on costs – if costs reasonable, then to go ahead.

Entrance Canopy Tesco's/Urban Park – DP

FPRA responsible for canopy. Suggest closing up gate and moving canopy into play area for shade.

Fence and gate repairs – DP

Gates been made – to be installed, hopefully middle February. Darren to chase quote for fence painting by local gentleman – speak to him to get it underway.

Boot scraper for Brunel Walk gate – DP

Agreed to instruct based on quote received by Darren.

Tree roots O/S 2 Livingston Way – DP

Hislop forgot to look at it – will prioritise.

Other:

Hislop suggestions and improvement document – to be circulated by Darren. Concern about additional costs suggested by Hislop. FPRA do not agree to additional costs – but FPRA to talk to him and see if we really need additional stuff. Darren to also check what exactly is in his contract in terms of tasks and responsibilities. Darren to reply based on FPRA input.

- 7 Shelter belts – Annual Tree Survey – Progress report - DP DP
Tarmac along SSB - DP

Darren got quotes for works to shelter belt. Have applied for authorisation from CBC, but not received it. Darren to get quote from BlueTree via Hislop. Darren to chase CBC for permission.

- 8 Management transfer, roads adoption NR
Change of Ownership – Linden Homes is being taken over by Bovis Homes

**Vistry Homes now – no changes expected for 12 months to Fairfield Redevelopments Ltd.
No need to wait for Eliot Way to go ahead with adoption.**

Nick will ask Linden/Vistry to trigger management transfer to take place. All in agreement.

9 Rentcharge: budget, accounts, cash flow NR/DP

Darren gave update. Debt being chased by Darren and solicitors. Next budget to be discussed at April meeting, to be agreed before July. Darren to email information out before April meeting.

Current Funds - £17,981.94

General Reserve Fund - £258,627.83

Tree Reserve Fund - £153,749.80

Arrears (Excl recently raised half yearly demands) - £6,324.50

Arrears including all - £93,289.83

10 Inclusive play equipment – funding update/request LA/NR

Lee Abbott to go elsewhere to find quotes. No response from Wicksteed. FPRA and Parish to get match-funding from CBC. Needs to be submitted by 28 Feb. Steve Dixon to agree.

NR

NR

11 Trim Trail proposals from FPC, an update

Ongoing. Quotes still coming in.

12 Urban Park Market – Xmas Market on Saturday 30 November
Volunteer to run the next event? Easter Market?

**Stall holders fee just about covers expenses.
Jerry volunteers to organise. Suggest date of 4 April.**

13 Friendly Bench – Request to site in Urban Park NR

Nick approached by Friends of Fairfield. FPRA agree not suitable for Urban Park.

14 Street Lamps – replacing bulbs with energy saving ones – DP NR

Darren looking into grants. CBC potentially willing to do it free of charge.

JB/NR

15 VE Day Commemorations Friday 8 May 2020 – Update

Amanda Hunt from Parish organising.

NR

16 Meeting Dates for 2020

Tuesday 14 April

Tuesday 14 July

Tuesday 13 October

Tuesday 12 January 2021

NR

Ray to add to diary of hall bookings.

- 17 Emergency Plan Training Thursday 5 March 2020, 7:30pm in the Community Hall, all are welcome.

Gent from CBC coming to run it. Ray volunteers to be FPRA representative.

- 18 Amendment to FPRA Constitution – Update Clause's 7 & 8 in that an AGM is now only a General Meeting and that it shall be held every two years, not annually. This is line with decisions taken previously by the committee. NR

FPRA agreed to amend constitution in Jan 2018 – it never was. FPRA now agree to change constitution in principle, subject to ratification at next general meeting.

FPRA have no finances of their own – nothing to report. Scanlan report on other finances yearly.

- 19 Any other business NR

Charlotte Avenue fence – no news – Hislop should have moved it.

Darren wants to write to all residents re. surgery and new email addresses. FPRA agree. Darren and Silke to discuss piece for Fairfield Matters.